

Policy Intern

Closing date: 16 December 2018, but qualified candidates may already be interviewed before the deadline

Location: Brussels

Starting date: January or earlier if possible

Duration: 6 Months

Hours: Full time

About Energy Technologies Europe:

Energy Technologies Europe is the association representing suppliers of state-of-the-art thermal energy and energy conversion technologies.

Members are located throughout Europe and are engineering cutting-edge technologies contributing to a clean, secure, and affordable energy supply.

Energy Technologies Europe gives a voice at the EU level to suppliers of innovative technologies to produce electricity, heating and cooling as well as generating other products, utilising a multitude of energy sources.

Responsibilities:

- Monitoring the latest EU legislative and policy developments in the Energy and Environment fields
- Preparing and participating in workshops, conferences and networking events and reporting back
- Drafting position papers, reports, minutes and other publications as necessary
- Conducting research and reporting on EU projects and developments relevant to the association
- Developing communications materials and managing social media accounts (Twitter and LinkedIn).

Requirements and competencies:

- Interest in energy, industry and environment issues
- Knowledge of EU Institutions and its decision-making processes
- Ability to take initiative, work independently as well as in a team and plan to meet deadlines
- Fluency in English is a prerequisite; good commands of German/French are desirable; any additional European languages are an asset
- A relevant university degree (for example Economics, Law, International Relations, Political Sciences)
- Strong analytical, organisational and communication skills
- Excellent writing and oral skills

- Ability to learn fast and work on a wide range of issues
- Cooperative and well-mannered, team player, curious attitude, flexible, sense of humor
- Good computer skills with MS Office suite, website management, and the Internet

We offer:

- A stimulating and dynamic international environment
- An opportunity to develop your skills and understanding of EU Public Affairs and the energy sector
- This is an unpaid internship

Start: As soon as possible

Duration: 6 Months

Deadline for application: 16 December 2018, but qualified candidates may already be interviewed before the deadline

Due to the expected high number of applications, only short-listed candidates will be contacted for interviews.

Please send your CV and motivation letter at jobs@eteurope.eu, indicating “Energy Technologies Europe - Policy Intern” in the subject line.